

LOUISIANA DEPARTMENT OF INSURANCE

2004 FINANCIAL FILING INSTRUCTIONS FOR ALIEN SURPLUS LINES INSURERS

The following filings are required by law to be filed with this Department to continue your approval to transact business in the State of Louisiana. The filing date is the postmark date.

1. Annual statement as of December 31, 2003 filed on the NAIC annual statement blank or the Standard IID Financial Reporting Format on or before July 31, 2004. If filing on the NAIC blank form, please provide the IRIS Test Affidavit.

These forms must be presented on a non-consolidated basis; all monetary amounts must be in United States dollars; all notes must be in English.

The following forms must be included with the Standard IID Financial Reporting Format due on July 31, 2004:

- a. Latest audited financial statement, certified auditor's report and management letter.
- b. Complete certified copy of the latest official financial statement that is required by your domiciliary regulator, if different from (a) above.
- c. Statement of total premiums by line of business written in the State of Louisiana
- d. Evidence that the amount of net premiums written does not exceed four times the insurer's capital and surplus as required by La R.S. 22:1262.1(B)(1)(c).

ANY FILINGS SUBMITTED AFTER THE DUE DATE IS CONSIDERED LATE AND SUBJECT TO A FINE AND/OR REGULATORY ACTION.

ALL FORMS MUST BE MAILED TO THE FOLLOWING ADDRESS:

**LOUISIANA DEPARTMENT OF INSURANCE
ADMINISTRATIVE SERVICES
P.O. BOX 94214
BATON ROUGE, LA 70804**

Please direct any questions to (225) 342-1201.

Sincerely,

S. Denise Brignac, CFE
Assistant Chief Examiner

